

NOTICE OF MEETING

Meeting **AUDIT COMMITTEE**

Date and Time **FRIDAY, 20 JUNE 2014 AT 10.00 A.M.**

Place **COMMITTEE ROOM 1, APPLETREE COURT, LYNDHURST**

Telephone enquiries to: **Lyndhurst (023) 8028 5000**
 Direct Line (023) 8028 5588 – ask for Andy Rogers
 E-mail: andy.rogers@nfdc.gov.uk

PUBLIC PARTICIPATION:

***Members of the public may speak in accordance with the Council's public participation scheme:**

- (a) immediately before the meeting starts, on items within the Panel's terms of reference which are not on the public agenda; and/or**
 - (b) on individual items on the public agenda, when the Chairman calls that item.**
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.**

Dave Yates
Chief Executive

Appletree Court, Lyndhurst, Hampshire SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

APOLOGIES

1. MINUTES

To confirm the minutes of the meeting held on 21 March and 19 May 2014 as correct records.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To note any issues raised during the public participation period.

4. EXTERNAL AUDIT PROGRESS REPORT 2014 (REPORT A)

To note the External Auditor's Progress Report for 2014.

5. EXTERNAL AUDIT PLAN 2013/14 (REPORT B)

To note the External Audit Plan for 2013/14.

6. ANNUAL AUDIT AND CERTIFICATION FEES LETTER 2014/15 (REPORT C)

To note the External Audit Fee letter for 2014/15.

7. REVIEW OF THE LOCAL CODE OF GOOD GOVERNANCE - ANNUAL REPORT OF THE MONITORING OFFICER AND INTERNAL AUDIT MANAGER 2013/14 (REPORT D)

To consider the Local Code of Good Governance Annual Report of the Monitoring Officer and Internal Audit Manager 2013/14.

8. ANNUAL INTERNAL AUDITOR'S OPINION REPORT 2013/14 (REPORT E)

To consider the Annual Auditor's Report for 2013/14

9. ANNUAL GOVERNANCE STATEMENT 2013/14 (REPORT F)

To consider the Annual Governance Statement for 2013/14.

10. PROGRESS REPORT AGAINST THE 2014/15 AUDIT PLAN (REPORT G)

To note progress against the 2014/15 Audit Plan.

11. DRAFT ANNUAL FINANCIAL REPORT 2013/14 (REPORT H)

To note the Draft Annual Financial Report for 2013/14.

12. TREASURY MANAGEMENT ANNUAL OUTTURN REPORT 2013/14 (REPORT I)

To consider the Treasury Management Annual Outturn Report for 2013/14.

13. FINAL ACCOUNTS 2013/14 BAD DEBTS WRITE OFF (REPORT J)

To note total bad debts written off during 2013/14.

14. BANKING CONTRACT UPDATE (REPORT K).

To receive an update on the banking contract.

15. AUDIT COMMITTEE - WORK PLAN (REPORT L)

To review the Committee's Work Plan.

16. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

To: **Councillors:**

Mrs D E Andrews (Vice-Chairman)
M R Harris
C J Harrison
A O'Sullivan (Chairman)

Councillors:

D B Tipp
R A Wappet
J G Ward
C A Wise

(AC200614)